

Formal Bid # OP 8234

March 8, 2016

Procurement Division
330 2nd Ave South, Room 552
Minneapolis, MN 55401

Buyer Information:
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AN AFFIRMATIVE ACTION EMPLOYER

ADDENDUM NO. 3

“BIDS FOR VERTICAL TRANSPORTATION MAINTENANCE SERVICES”

Please see attached Vendor Questions and Answers

Please consider any changes and/or corrections as part of the original bid specifications and submit your bid accordingly.

Receipt of this addendum SHOULD be acknowledged on the Bid Form.

Bids opened 10:00 AM, Local Time, March 16th, 2016
Finance and Property Services – Procurement Division
City of Minneapolis

ADDENDUM NO. 3 VERTICAL TRANSPORTATION MAINTENANCE
3/8/2016

Questions from Pre-Bid meeting held on 2/11/16:

1. **There is a contradiction between the total number of escalators shown in Appendix C and what is stated in I. Invitation?**

See answer in next section- Questions From Contractors

2. **Inspector's time at a site varies considerably, how can we submit a realistic cost for this?**

See answer in next section- Questions From Contractors

3. **Can we have clarification on the third paragraph in section I. Invitation, where it talks about existing VTM contractors having their contracts honored for the duration of the existing contract time?**

This question was addressed in Addendum No. 2

4. **Can we have clarification on item 2, additional contractor services, in the Scope of Services section where it talks about routine maintenance and repair work after hours?**

See answer in next section- Questions From Contractors

5. **Can we have clarification on cleaning glass on the exterior of escalators and interior of enclosed hoistways?**

See answer in next section- Questions From Contractors

6. **How are we supposed to bid Travel Time when this is such an unknown with employees living long distances from Minneapolis?**

See answer in next section- Questions From Contractors

7. **How should we contact the city when we want to walk-through each site?**

Contractors should use call buttons to inform ABM Security

8. **Can we have more time to prepare our bids?**

Bid date was changed in Addendum No. 1 to March 16.

Questions From Contractors, via email:

From Otis.

1. Page 7, Item #5- Annual standby power operation tests on elevators. Do you know how long each power test takes per elevator/building? *No*
Is this something we do on a time and material basis? *No*
2. Will you be sending out the current callback rate for the elevators/elevators? *No* How many per month per building? *Unknown*
3. Section 1.07, item D- Equipment manufacturer's electronic diagnostic devices required to facilitate services, including fixed and hand held devices shall be maintained and upgraded by contractor. Will the City be providing these diagnostic devices?
No

From Kone.

1. May we use an OCPL insurance certificate in addition to our standard certificate of insurance for the naming of additional insured on this project?
We require an Acord Insurance Certificate with the additional insured indorsement included on the certificate.
2. The actual unit count is 88 per the Appendix C list...page 1 of the Request for Bids for VTM services notes 90 units...please confirm 88 units. *Yes, 88 units is correct.*
3. Page 1, Section I (Invitation) states that contractors that currently hold an existing VTM contract shall have their existing VTM contract honored for the duration of the existing contract time...please confirm. *See Addendum No. 2*

4. **Appendix B (Scope of Services), 1.02I, lists additional services...1.02I (1)...we request that there be a cap on the amount of time that is included in attendance and assistance at third party annual internal review of escalators...each inspector may spend significantly more time than another inspector and there is not accurate way to plan for this...can this time be limited to 4 team hours per escalator that would be covered under the contract? Yes, 4 Team Hours per Unit**
5. **1.02I (2)...per the prebid meeting, this item was going to be eliminated...please confirm. Yes, this item is eliminated**
6. **1.02I (3)...running the elevator for exterior glass surface of elevator car enclosure and the interior surface of glass enclosed hoistways should be on a time and material basis as there is not an accurate way to estimate how long this will take on each required elevator...please confirm. This item has been eliminated**
7. **1.04 (F)...this item indicates that no travel time may be charged regardless if the call is for normal operation or items listed in 1.05H (Excluded Services)...ie vandalism etc.**

Would you consider capping travel time to 1 hour (30 minutes to and from a job) for items listed in 1.05H? These items are beyond our control but we are asked to absorb the travel time costs for something we had no control over?

See Addendum No. 2

8. **Is bidding oil and grease versus full coverage acceptable? No**
We were thinking for the generators run elevators at the government center. What about pre-maintenance repairs? No We have run into a couple of jobs where some items should be fixed before we take it on as complete maintenance.

9. On the City website it shows an additional ramp called LaSalle at 10th the address is 915 LaSalle Ave and I don't see that address on the list... Also I noticed that the Federal Courthouse Ramp is on the list and NOT on the website. Should I survey the Lasalle Ramp elevators as well?

No, Lasalle Ramp elevators are maintained by Ryan Companies